



Laura Elliott, Director of Education and Secretary

Dear Parents and Guardians.

On April 24, 2018 the Trustees approved an Attendance Area Review (AAR) for the following schools: Caradoc PS, Centennial Central PS, Delaware Central PS, East Williams PS, Oxbow PS, Parkview PS and Valleyview PS (Western Middlesex).

The review is in response to enrolment pressures, surplus space, holding zones and enrolment imbalance of schools in Western Middlesex.

This attendance area review will focus on the options for new SK-8 attendance areas for Parkview PS, Delaware Central PS, Caradoc PS; Oxbow PS, Valleyview PS, East Williams PS; and Centennial PS and North London.

Parents and guardians are invited to participate in the public consultation process by becoming a member of the Attendance Area Review Committee (AARC) for the school. The committee is asked to share with and gather information from their respective community and to complete a report to the Board that represents input from the community.

The school committee needs representation from the following areas:

- Two (2) parents and/or guardians of full-time students at the school from each of the following divisions: Early Years (Kindergarten), Primary (Grades 1-3), Junior (Grades 4-6) and Intermediate (Grades 7-8).
- Chair or designate of the School Council
- President or designate of the Home & School Association
- A parent and/or guardian of a First Nations, Metis or Inuit (FNMI) student, where the school has 20 or more FNMI students
- A parent and/or guardian of a student residing in a Holding Zone, where the school has 20 or more students residing in each Holding Zone

Parents and/or Guardians should express their interest to their Principal in participating in the committee by December 7, 2018.

Parents and/or Guardians should determine their availability for membership by consulting the dates for committee meetings that have been approved by the Board.

No occasional, part-time or full-time TVDSB employee or Trustee may be a member of the committee, according to the approved procedure for Attendance Area Reviews.

The procedure also indicates that, if the number of persons wishing to be members exceeds the number of available spaces, the Principal will determine the identity of the members by "picking

Thames Valley District School Board - Learning Support Services

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We build each student's tomorrow, every day.

names from a hat.” If fewer persons are interested, the committee will be formed with the smaller number of individuals.

Official documents about this attendance area review may be found at www.tvdsb.ca/planning.

Attendance Area Review Committee (AARC) Important Dates:

December 11, 2018	Attendance Area Review Committee is formed
January 16, 2019	Attendance Area Review Committee meeting with TVDSB
January 28, 2019	School Level AARC meetings commence
March 6, 2019	Deadline for requests of additional information from AARC to TVDSB
March 8, 2019	School Level AARC meetings end
March 19, 2019	Deadline for report from the School Committee to be submitted
May 15 & 16, 2019	Public Delegation Meetings
May 28, 2019	Final Attendance Area Review report presented to the Board

Parents and guardians interested in participating on the school level Attendance Area Review Committee must complete the attached nomination form and submit it to the principal no later than 8:00 a.m. on December 7, 2018

ATTENDANCE AREA REVIEW COMMITTEE - NOMINATION FORM

In accordance with section 5.0.1 of the Attendance Area Review procedure the establishment of an Attendance Area Review Committee is required. The membership of the committee is described in section 5.2.1 of the procedure and is outlined below.

Specifically, our Attendance Area Review Committee requires the following positions to represent OXBOW P.S. for the Western Middlesex Attendance Area Review:

- 2 parent/ guardian representatives of a student currently in the Early Years Division (FDK)
- 2 parent/ guardian representatives of a student currently in the Primary Division (gr 1-3)
- 2 parent/ guardian representatives of a student currently in the Junior Division (gr 4-6)
- 2 parent/ guardian representatives of a student currently in the Intermediate Division (gr 7-8)
- A parent and/or guardian of a First Nations, Metis or Inuit (FNMI) student, where the school has 20 or more FNMI students
- A parent and/or guardian of a student residing in a Holding Zone, where the school has 20 or more students residing in each Holding Zone
- Home & School Association Chair or designate
- School Council Chair or designate

If you are interested in putting your name forth, please circle the appropriate position (only one) and fill out the information required (below). If multiple names are submitted for the same position, a witnessed, random draw will be held. You will be notified if your name is chosen. Thank you for your interest and continued support.

Name: _____

Email: _____

Daytime Phone: _____

Parent/ Guardian of: _____

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